

Boys & Girls Club of West San Gabriel Valley and Eastside
School Year 2021-2022 Membership Application

***Current photo of child required at registration**

Membership Type (School Year Only) – Regular / High School

Confidential Information: The following information is necessary for our records and the funding our organization receives. The answers you provide are confidential. Your cooperation in providing this information is both appreciated and necessary.

Office Use
(Fall 2021)

Ages Group
Circle One Only:

Ages: 6 - 8

Ages: 9 - 11

Ages: 12 & UP

Ages: High School

CHECK YOUR CLUB SITE: ☐ Monterey Park ☐ La Puente ☐ Ramona Gardens ☐ Estrada Courts ☐ William Mead

Family Information: (Parent/Guardian - Head of Household):

First Name:

Last Name:

Gender: (Check one)

☐

Male

☐

Female

Total Annual Household Income: (This information is for statistical use only and will be kept private)

☐ Less than \$20k ☐ \$20k to \$40k ☐ \$40k to \$60k ☐ \$60k to \$80k ☐ \$80k to \$100k ☐ \$100k to \$150k ☐ Over \$150k

Home Address:

City:

State:

Zip Code:

Home Phone Number:

Work Phone Number:

Cell Phone Number: *Required

Household Size E-Mail Address:

Employer:

Job Title:

Occupation:

Secondary Contact (Parent or Guardian):

First Name:

Last Name:

Gender:

☐

Male

☐

Female

Address: (☐ Same as Above)

City:

State:

Zip Code:

Work Phone Number:

Cell Phone Number: *Required

Child's Information

First Name:

Middle Name:

Last Name:

Birth Date:

Age:

Gender:

☐

Male

☐

Female

Ethnicity:

☐ American Indian or Alaska Native ☐ Asian ☐ Black/African American ☐ Hispanic/Latino
☐ Native Hawaiian/Pacific Islander ☐ Two or more Races ☐ White ☐ Other: _____

School:

Fall Grade: (2021)

Family Setting: Check One

☐ Both Parents ☐ Father Only ☐ Foster Parent ☐ Guardian
☐ Grandparent ☐ Mother Only ☐ Parent/Step-Parent

Parent: Active Military?

Yes: ☐ No: ☐

Member Medical Information:

*Please Note-Club staff will not administer any medication.

Insurance Company:

Policy Number:

Medications:

Medical Problems/Allergies (including Food):

(Food Allergies require additional form)

Physician:

Physician Phone:

Hospital:

Emergency Contact (Please indicate who to call in case you are unavailable)

First & Last Name: _____	Relationship: _____
Home Phone: _____	
Work Phone: _____	
Cell Phone: _____	

First & Last Name: _____	Relationship: _____
Home Phone: _____	
Work Phone: _____	
Cell Phone: _____	

Additional Information:

Do you qualify for Free or Reduced Price School Lunch? Yes: ☐ No: ☐ Public Housing Property Yes: ☐ No: ☐

☐☐

Medical Information: Does the member have any physical, emotional, or other limitations that might impact the member's participation in Club activities or anything else that the Club should be aware of? Yes: ☐ No: ☐

If Yes, Please explain: _____ Medication taken regularly _____

Check all that Apply:

☐ SSDI ☐ SSI ☐ TANF ☐ Day Care Volunteer ☐ Food Stamps ☐ General Assistance ☐ Veteran Compensation

PARENT OR GUARDIANS' APPROVAL

We hereby approve of our child's application for membership in the Boys and Girls Club of West San Gabriel Valley, and give our consent to his/her being given Emergency Treatment by a physician or hospital in case of an accident or emergency. We also consent to his/her taking part in the various athletic, cultural and social activities of the Club. We also agree to hold harmless the Boys & Girls Club of West San Gabriel Valley for any accident which may occur to our child and waive all liability claims against the Club, its Board of Directors, Staff or Volunteers.

I have read the policies and procedures to enroll my child into the Boys & Girls Club of West San Gabriel Valley. To the best of my knowledge this information is complete and accurate. I have also read and agree to the **Membership & Policy Agreement and Waiver Forms and COVID-19 Assumption of Risk.**

Parent Signature: _____ Date: _____

WE ONLY CARRY SECONDARY INSURANCE

May we contact you for volunteer efforts with the Boys & Girls Club? Yes: ☐ No: ☐

Special Skills? _____

Office Use Only:

Check /Credit Card: _____ Cash: _____ Amount Received: _____

Proof of Birth _____ Date: _____ Program: **School Year/ High School** Coupon: _____

Date Inputted: _____ Card Made _____ Receipt # _____

To the best of my knowledge this information is complete and accurate.

Staff: _____

(How were you referred to our Club?)
Flyer – Friend – School – Recruitment/Promotion
Other _____

**BOYS & GIRLS CLUB OF WEST SAN GABRIEL VALLEY
AND EASTSIDE
Waivers**

(Initial)

Check-In Policy: I understand the Boys and Girls Club is NOT a DAY CARE or Licensed Facility. All children will follow proper check-in and check-out protocol. Once a child leaves the premises, he/she will not gain re-entry.

(Initial)

Media Release: I give permission for my child to be photographed during club activities to promote and/or make the Club more visible in the community. His/Her image will be used with your permission. I give permission for my child's picture, moving pictures, or any other graphic depiction or likeness, to be used by the Boys & Girls Club (and its activities.) Your initials provide us with your authorization to photograph and use your child(ren) image for Boys & Girls Club publicity/marketing.

(Initial)

Refund Policy: *I understand the Club will not issue a refund, unless a class, field trip, etc. is cancelled.* Otherwise there are **NO REFUNDS.**

(Initial)

Return Check Policy: I understand that a fee of \$25.00 will be charged for any returned check. All future payments will not be allowed to be in check form.

(Initial)

Data Collection: I give permission to the Boys & Girls Club of West San Gabriel Valley to collect information via online or written surveys, questionnaires, interviews, and focus groups from the minor child listed on this application. Any and all information received will be kept strictly confidential.

(Initial)

School Information: I give permission for the Boys and Girls Club of West San Gabriel Valley to access/request school information from members listed on this application. The purpose of the exchange is to help both organizations do a better job of helping the student be successful in school, in the Boys & Girls Club and in life.

(Initial)

Technology/ STEM Lab Usage: No food or beverages allowed in the computer labs. Access to the web is provided to the member for educational purposes, research and free time for members. Members are not allowed to view chat rooms, message boards, YouTube, or social networking websites. Members are not allowed to install/change/download any software on any of the computers. (ex: wallpaper, files and music) or visit pages that are inappropriate to view. (malicious mischief, or content harmful to others.)

(Initial)

Text Messaging: By signing this agreement, I agree to receive automated marketing text messages from the Boys & Girls Club of West San Gabriel Valley and Eastside to the mobile number I have provided. I understand that I am not required to provide my consent as a condition of purchasing any goods or services. Up to 12 messages per month. Reply STOP to cancel. Message & data rates may apply.

(Initial)

COVID-19 wellness checks: Parents are asked to support the Club in providing a safe space for our members and staff by informing the Club of any changes to their child's health or community exposure. If a child exhibits any symptoms of fever, runny nose, coughing, or shortness of breath, parents are asked to keep them home until their symptoms have subsided for 120 hours without the assistance of medication. Parents are expected to answer a verbal health questionnaire daily upon drop-off and authorize the Club or its representatives to administer a daily temperature check on their child prior to admission into the program. ***All members are required to wear masks at all times.***

(Initial) **Virtual Programming:** I give permission for my child to participate in virtual Club programming at Boys & Girls Clubs of West San Gabriel Valley.

(Initial) **Distance Learning (if applicable) :** Members are responsible for their own device and device/ laptop is to be used only for Distance Learning and School Platforms. The Boys & Girls Club is not responsible for any stolen, broken, lost or damaged electronic devices.

I have read and understand the above mentioned policies and voluntarily sign this waiver.

Parent/Legal Guardian Name (Print)

Parent/Legal Guardian Signature

Date

Credit Card Information															
Card Type:	<input type="checkbox"/>	Visa	<input type="checkbox"/>	MasterCard	<input type="checkbox"/>	AMEX	<input type="checkbox"/>	Discover							
	<input type="checkbox"/>	Other: _____													
Cardholder Name (as shown on card): _____															
Card Number:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	
Expiration Date (mm/yy): _____															
3 digit pin on reverse of card:	<input type="text"/>	<input type="text"/>	<input type="text"/>												
Billing ZIP Code (from credit card billing address): _____															

I, _____, authorize the Boys & Girls Club of West San Gabriel Valley and Eastside to charge my credit card above for agreed upon purchases.

Customer Signature

Date

PRINT FORM

E-MAIL

RESET FORM

GREAT FUTURES START HERE.



Membership & Policy Agreement

MISSION

To enable all young people, especially those who need us the most, to reach their full potential as productive, caring, responsible citizens.

1. EXPECTATIONS

- Children with special needs may not be suitable for this program. Any child whose behavior/needs are beyond our capacity to serve may need to find care elsewhere. We are not a licensed day-care or special needs facility.
- **Parking is NOT allowed at the American Legion lot (next door).**
- Members must take care of the equipment and furniture. Parents are responsible for the cost of damage to Club equipment or facilities.
- Members are responsible for cleaning up after themselves.
- Members cannot ask Staff, Volunteers, or other Members for money.
- Members will not bring in outside fundraisers to the Club.
- Office phones may only be used by members in the event of an emergency.
- Members are not allowed to use cell phones at the Club. If your child is seen with or using a cell phone the staff will ask the child to put it away. **Repeated violation of this rule will result in suspension.**
- **Members participating in the program are expected to follow Club policies surrounding behavior, hygiene, health practices, social distancing, and any recommendations outlined by the CDC. Members must be able to participate in program at their designated workspace and follow instructions of Staff Professionals and site staff in order to ensure their safety. Members who show disregard for Club policies or exhibit intentional disruptive behavior may be asked to leave the program.**

2. MEMBERSHIP CARD & APPLICATION

- For your child's protection, please be sure that membership applications are complete. Membership will be withheld if application is not completely filled out.
- Members must bring their membership card to the Club every day. If a member loses or damages their card, they may use their Kidtraxx ID number. **New replacement card can be purchased for \$2.00.**
- Members must check IN and OUT upon entering and exiting the club. All members must enter and leave the Club through the front of the building.
- Membership card must be used to check out Club equipment and to participate in special programs.
- **IF A CHILD CANNOT ADJUST TO THE PROGRAM, THE PARENTS WILL BE NOTIFIED AND MEMBERSHIP MAY BE CANCELLED WITHOUT REFUND.**

3. MEMBERSHIP FEES

- All membership privileges can be revoked until any outstanding payments are made. Weekly fees are due every Thursday for following week.

4. BEHAVIOR

- All members are expected to show respect for staff and other members at all times.
- Severe or repeated discipline problems will result in suspension/expulsion without a refund.
- Verbal abuse is not allowed at the Club (this includes the use of racial slurs, negative descriptive terms and foul language).
- Fighting and stealing will result in immediate suspension.

- DISCIPLINE PROBLEMS WILL BE HANDLED BY SENIOR STAFF, WHO HAVE SOLE DISCRETION ON CONSEQUENCES THAT MAY INCLUDE: VERBAL WARNING, PARENT NOTIFICATION, SUSPENSION OR EVEN EXPULSION.

4. ATTIRE

- Closed-toe shoes must be worn at all times in the Club. Shoes with wheels will not be allowed.
- Members will not wear clothing during Club hours that is deemed inappropriate.
- All members dressed inappropriately will be asked to leave. Parent/Guardian will be asked to pick-up children if dressed inappropriately.
- All jewelry must be removed before participating in gym or other physical activities.

5. SAFETY

- For safety reasons, use of bicycles, roller blades and skateboards is not permitted on the premises.
- Running is not permitted in the Club except in the gym.
- Early arrivals are not allowed. Members will not be supervised and must arrive when club opens.
- **ONLY TWO MEMBERS ARE ALLOWED IN THE RESTROOM AT A TIME.**

6. FOOD

- Snacks and drinks may be eaten in designated areas only. **GUM is not permitted.**
- **Healthy Food Zone** :In order to promote a healthier lifestyle, it is the Club's policy to restrict the consumption of unhealthy foods while at the Club. ***The following items are not allowed in the building. Candy, Soda, Chips (unless baked) and Fast Food.***
Thank you for supporting us in our efforts to promote healthy lifestyles.

7. PERSONAL BELONGINGS

- Members are responsible for any valuables/money brought to the Club. The Club is NOT responsible for lost or stolen items.

8. LATE PICK-UPS

- Parents are responsible for knowing the Clubs hours of operation.
- The **Boys & Girls Club closes at 6:30 p.m.** Parents/Guardians will be charged a late fee for any child(ren) not picked up on time. **\$1.00 per minute after 6:30 p.m. will be charged.** Fees must be paid by next business day. Repeated offences of this policy will result in termination of membership.
- Children left longer than **one hour** without prior notification to the Club will be considered abandoned and the police will be notified.

9. MEMBERSHIP PRIVILEGES/ VISITORS

- The Boys & Girls Club of West San Gabriel Valley is a PRIVATE non-profit corporation. Only active members in good standing are allowed on/in Club property.
- Visitors, guest, parents and guardians must have approval of staff to be on/in Club property. All members, visitors, guest and parents must check-in daily at the front desk upon entering the Club.
- We reserve the right to refuse services to any individual. Violators will be subjected to trespassing.

10. ZERO TOLERANCE

- The Club has a zero tolerance for:
Assault Alcohol & Drugs Theft Vandalism Bullying Weapons

Sexual Harassment Willful Defiance of Staff Directives Inappropriate Sexual Behavior

No Smoking permitted in our around the club

Inability to follow these rules will be grounds for immediate suspension or possible expulsion.

11. COVID-19/ CDC POLICY

- All registration and fees are to be done online.
- No adults will be allowed inside the facility.
- Member drop off and pick up is curbside only. Parents are asked to wear masks upon drop off/pick up.
- Daily wellness checks along with taking temperatures upon entering will be conducted daily.
- Members must wear face mask upon entering facility
- We will be abiding by CDC regulations and enforcing 6ft social distancing, small group ratio, wellness checks & enforcing hand washing throughout the day.
- Opening under limited space for summer camp.

I have read and understand the rules with my son/daughter and understand that their failure to comply with the rules will result in the temporary or permanent suspension of their membership.

Parent/ Legal Guardian Name (Print)

Parent/ Legal Guardian Signature

Date

GREAT FUTURES START HERE.



FOR PARENTS/GUARDIANS

Assumption of the Risk and Waiver of Liability Relating to Coronavirus/COVID-19

The novel coronavirus, COVID-19, has been declared a worldwide pandemic by the World Health Organization. **COVID-19 is extremely contagious** and is believed to spread mainly from person-to-person contact. As a result, federal, state, and local governments and federal and state health agencies recommend social distancing and have, in many locations, prohibited the congregation of groups of people.

Boys & Girls Clubs of West San Gabriel Valley & Eastside has put in place preventative measures to reduce the spread of COVID-19; however, the Club **cannot guarantee** that you or your child(ren) will not become infected with COVID-19. Further, **attending the Club could increase** your risk and your child(ren)'s risk of contracting COVID-19.

By signing this agreement, I acknowledge the contagious nature of COVID-19 and voluntarily assume the risk that my child(ren) and I may be exposed to or infected by COVID-19 by attending the Club and that such exposure or infection may result in personal injury, illness, permanent disability, and death. I understand that the risk of becoming exposed to or infected by COVID-19 at the Club may result from the actions, omissions, or negligence of myself and others, including, but not limited to, Club employees, volunteers, and program participants and their families.

I voluntarily agree to assume all of the foregoing risks and accept sole responsibility for any injury to my child(ren) or myself (including, but not limited to, personal injury, disability, and death), illness, damage, loss, claim, liability, or expense, of any kind, that I or my child(ren) may experience or incur in connection with my child(ren)'s attendance at the Club or participation in Club programming ("Claims"). On my behalf, and on behalf of my children, I hereby release, covenant not to sue, discharge, and hold harmless the Club, its employees, agents, and representatives, of and from the Claims, including all liabilities, claims, actions, damages, costs or expenses of any kind arising out of or relating thereto. I understand and agree that this release includes any Claims based on the actions, omissions, or negligence of the Club, its employees, agents, and representatives, whether a COVID-19 infection occurs before, during, or after participation in any Club program.

Signature of Parent/Guardian

Date

Name of Parent/Guardian

Name of Club Participant(s)

