

Boys & Girls Club of West San Gabriel Valley & Eastside  
**Transportation Agreement**  
School Year 2021-2022

**Circle One:** Walking Bus – Van Program

Member Name: \_\_\_\_\_

Age: \_\_\_\_\_ Birth date/DOB: \_\_\_\_\_ Male: \_\_\_\_\_ Female: \_\_\_\_\_

Home Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Mother Name: \_\_\_\_\_ Cell #: \_\_\_\_\_

Mom's Work#: \_\_\_\_\_ Mom's E-Mail: \_\_\_\_\_

Father Name: \_\_\_\_\_ Cell #: \_\_\_\_\_

Dad's Work#: \_\_\_\_\_ Dad's E-Mail: \_\_\_\_\_

Emergency Contact: \_\_\_\_\_ Phone: \_\_\_\_\_

**PICK UP INFORMATION**

School \_\_\_\_\_ Grade enrolled August 2021 \_\_\_\_\_

**\*\*Staff will wait a maximum of 5 minutes after scheduled time of pick up\*\***

The Boys & Girls Club will provide transportation from school to the Club. A monthly fee of \$125.00 for "Van Program" or \$75.00 for "Walking Bus" per child will be assessed and is due by the **3rd working day of each month**. A late fee of \$15.00 will be added on top of the Van fee if **payments are not received on time**. **Fees not submitted in a timely manner will subject participants from removal of the Van Program**. Once your child is checked in with the van driver they are considered "checked in" to the Club.

*Parent Initial:* \_\_\_\_\_

In the event that your child is sick or will not be attending the Club for the day, we must be notified by 1:30p.m. on regular school days and by 11:30a.m. on Minimum Day/Short Wednesday. You may send a **TEXT** to the **Transportation Hotline at (626) 604-6341**. If you fail to notify the Club (3) times within the year, your child will be removed from the program.

*Parent Initial:* \_\_\_\_\_

**Time and Location of pick up**

Each school location will have a designated time and spot for pick up. It is the responsibility of your child(ren) to be on time and at the right location. **The Boys & Girls Club will not be responsible for members who arrive late to the pick-up location. You will have to make arrangements in the event your child misses the bus.**

**\*\*Van drivers will wait a maximum of 5 minutes after scheduled time of pick up\*\***

*Parent Initial:* \_\_\_\_\_

**Minimum Days**

The Boys & Girls Club of West San Gabriel Valley & Eastside will only open early & pickup children according to **District Wide** Minimum Days (Alhambra School District).

*Parent Initial:* \_\_\_\_\_

**Holidays**

The Boys & Girls Club does not offer Van Transportation on Legal Holidays. Parents will be notified in advance of any changes in pick up times and dates.

**Route Refunds**

**The Boys & Girls Club reserves the right to cancel a route in the case of inadequate participation per school.** The Club will give sufficient notice of the cancellation of a route. Refunds will only be given in the event the Club terminates the route; otherwise, **No** refunds will be given.

**PARENT OR GUARDIANS' APPROVAL**

I hereby approve of my child's enrollment into the Boys & Girls Club of West San Gabriel Valley & Eastside's Transportation Program. I have read all of the policies governing the Boys & Girls Club of West San Gabriel Valley & Eastside after school transportation program, and I agree to abide by said policies, without exception as a condition of continued participation in the program. I hereby give consent to his/her being given Emergency Treatment by a physician or hospital in case of an accident or emergency.

I also agree to hold harmless the Boys & Girls Club of West San Gabriel Valley & Eastside for any accident which may occur to our child and waive all liability claims against the Club, its Board of Directors, Staff or Volunteers.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

## GREAT FUTURES START HERE.



### Membership & Policy Agreement

#### MISSION

To enable all young people, especially those who need us the most, to reach their full potential as productive, caring, responsible citizens.

#### 1. EXPECTATIONS

- Children with special needs may not be suitable for this program. Any child whose behavior/needs are beyond our capacity to serve may need to find care elsewhere. We are not a licensed day-care or special needs facility.
- **Parking is NOT allowed at the American Legion lot (next door).**
- Members must take care of the equipment and furniture. Parents are responsible for the cost of damage to Club equipment or facilities.
- Members are responsible for cleaning up after themselves.
- Members cannot ask Staff, Volunteers, or other Members for money.
- Members will not bring in outside fundraisers to the Club.
- Office phones may only be used by members in the event of an emergency.
- Members are not allowed to use cell phones at the Club. If your child is seen with or using a cell phone the staff will ask the child to put it away. **Repeated violation of this rule will result in suspension.**
- **Members participating in the program are expected to follow Club policies surrounding behavior, hygiene, health practices, social distancing, and any recommendations outlined by the CDC. Members must be able to participate in program at their designated workspace and follow instructions of Staff Professionals and site staff in order to ensure their safety. Members who show disregard for Club policies or exhibit intentional disruptive behavior may be asked to leave the program.**

#### 2. MEMBERSHIP CARD & APPLICATION

- For your child's protection, please be sure that membership applications are complete. Membership will be withheld if application is not completely filled out.
- Members must bring their membership card to the Club every day. If a member loses or damages their card, they may use their Kidtraxx ID number. **New replacement card can be purchased for \$2.00.**
- Members must check IN and OUT upon entering and exiting the club. All members must enter and leave the Club through the front of the building.
- Membership card must be used to check out Club equipment and to participate in special programs.
- **IF A CHILD CANNOT ADJUST TO THE PROGRAM, THE PARENTS WIL BE NOTIFIED AND MEMBERSHIP MAY BE CANCELLED WITHOUT REFUND.**

#### 3. MEMBERSHIP FEES

- All membership privileges can be revoked until any outstanding payments are made. Weekly fees are due every Thursday for following week.

#### 4. BEHAVIOR

- All members are expected to show respect for staff and other members at all times.
- Severe or repeated discipline problems will result in suspension/expulsion without a refund.
- Verbal abuse is not allowed at the Club (this includes the use of racial slurs, negative descriptive terms and foul language).
- Fighting and stealing will result in immediate suspension.

Credit Card Information																					
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Billing ZIP Code (from credit card billing address): _____																					

I, \_\_\_\_\_, authorize the Boys & Girls Club of West San Gabriel Valley and Eastside to charge my credit card above for agreed upon purchases.

\_\_\_\_\_  
Customer Signature

\_\_\_\_\_  
Date

**PRINT FORM**

**E-MAIL**

**RESET FORM**